10TH MOUNTAIN DIVISION BASIC LEADER COURSE STUDENT GUIDE

1 OCTOBER 2015

(PREVIOUS STUDENT GUIDES ARE OBSOLETE)

TABLE OF CONTENTS:

Commandant's Welcome Letter……..2-3
FOREWORD……..4
SECTION I – PROGRAM OF INSTRUCTION……4
Purpose……4
General……4
Curriculum……4-6
SECTION II – COURSE PRIORITIES & PREREQUISITES……6
Priorities……6
Prerequisites……6-7
Physical Profile Information……7-8
General Information……8-9
SECTION III – COURSE GRADUATION REQUIREMENTS……9
Requirements……9-10
Conditions……10
Graduation……10
SECTION IV – ACADEMIC RECOGNITION……10
Distinguished Honor Graduate……11
Commandant's List……11
SFC Jared C. Monti Leadership Award……11-12
Academic Evaluation Report (DA Form1059)……12
SECTION V – OUT-PROCESSING……12
Clearing Procedures……12
Categories of Release……12-13
SECTION VI – NCOAPOLICIES & PROCEDURES……13
Purpose……13
Chain of Command……13
Open Door Policies……13-14
Sexual Harassment & Fraternization……14
Visitors Policy……14
Students Standard of Conduct& Responsibility……14-15
Wear & Appearance of the Military Uniform……16-17
Student Attendance……17-18
SECTION VII– BILLETS & BOARD……18
Purpose……18
Rules & Procedures……18
Maintenance……18-19
Meal Plan……19
Utilities & Storage……20
SECTION VIII – PHYSICAL SECURITY……20
Sensitive Items Security……20
Unauthorized Weapons……20
Wall Locker Security……20
Off-Limits Areas for Students……20-21
SECTION IX – SAFETY……21
BLC Packing List……22-26
Student & Leader Signature Page……26
Soldiers' Creed……27
Creed of the Noncommissioned Officer……28
10th Mountain Division Song……29
The Army Song……29

DEPARTMENT OF THE ARMY
10TH MOUNTAIN DIVISION (LIGHT INFANTRY)
NONCOMMISSIONED OFFICERS ACADEMY 515
LEWIS AVENUE
FORT DRUM, NEW YORK 13602-5000

ATZB-ND 1 October 2015

MEMORANDUM FOR ALL FORT DRUM NCO ACADEMY STUDENTS

SUBJECT: Student Welcome Packet, Basic Leader Course (BLC)

1. I would like to welcome you to the 10th Mountain Division (Light Infantry) Noncommissioned Officers Academy and the Basic Leader Course (BLC). This student guide will give you an overview of what to expect while attending BLC.

2. The BLC is a structured, standards-based course that requires students to demonstrate the discipline necessary of a leader in today's Army. You will be expected to demonstrate The Army Values, the attributes of an Army leader, and core leader competencies in all of your actions. This is an MOS non-specific and non-resident course combining classroom instruction with practical application followed by hands-on, performance-oriented assessments. Throughout the course, Small Group Leaders (SGLs) will assess the students' leadership potential, evaluate their ability to apply lessons learned, and effectively lead their classmates.

3. Upon arrival at school, students must be proficient at performing all Basic Tasks applicable to their MOS and grade. The course is fast paced and information is presented quickly. The NCOA does not seek to compromise the importance of family and personal time, but students attending BLC should be prepared to allow for a shift in what time is allocated for said purposes, based on the operational tempo and demands of course curriculum. Furthermore, students arriving at BLC with personal problems or issues that may affect performance should understand that while Academy cadre will do their best to help Soldiers within the constraints of time allowed outside the classroom, such time, as well as resources, are limited. Unforeseen emergencies are often inevitable and will be handled on a case-by-case basis, but students cannot arrive at the course with scheduled appointments, duties, or responsibilities that require them to miss training. This would severely impact the student's ability to stay on track with the pace of the course and could result in dismissal from the course.

4. The objectives of the Basic Leader Course are to graduate students who:

a. Make sound and timely decisions
b. Plan correctly
c. Adhere to Army professional ethics
d. Communicate effectively
e. Apply Soldier-team development

ATZB-ND
SUBJECT: Student Welcome Packet, Basic Leader Course (BLC)

5. Section II, Course Priorities and Prerequisites, outlines the course prerequisites all Soldiers must meet prior to enrollment. Additionally, I have included the course graduation requirements. Pay particular attention to these documents. Meeting these prerequisites and requirements will ensure your success at BLC. **Note: My intent is not for BLC students to spend money purchasing new equipment to start this course. My requirement is to have equipment for training and that it is serviceable and clean.**

6. The entire Academy staff and cadre join me in wishing you success during your attendance at the Basic Leader Course. You will find your time at the Academy to be personally challenging and professionally rewarding.

//--ORIGINAL SIGNED--//
PHIL K. BARRETTO
CSM, USA
Commandant

FOREWORD

This student guide will assist you while preparing for and attending the 10th Mountain Division (Light Infantry) Noncommissioned Officer Academy. Each policy and procedure is based on Army regulations and is strictly enforced. Personnel attending the NCO Academy MUST read this Student Guide as soon as possible after selection for attendance. Students are subject to all NCO Academy policies as published by the Commandant. Failure to read and comply with the Student Guide or existing NCO Academy, Fort Drum, or Army policies and regulations may result in adverse counseling and may constitute a recommendation for a dismissal.

This handout is designed to provide the student with information that will ease reception and integration into the BLC. This handout is not all-inclusive; it supplements information you will receive during orientation briefs. When used in this publication, the word "he" represents both the masculine and feminine genders, unless otherwise stated.

SECTION I - PROGRAM OF INSTRUCTION:

1.) PURPOSE:

This section outlines the purpose and scope of the Basic Leader Course (BLC). It will also outline the general policies of the Army and the BLC.

2.) GENERAL:

The BLC is the first of four levels in the Noncommissioned Officer Education System (NCOES). The primary focus is to provide MOS non-specific, common leader training to SPC/CPL (P) and SGT's, although NCOES backlogs, unit-level Soldier development, and BLC priorities could result in attendance of SSG's. Since the emphasis of the course is on leadership, NCO duties and responsibilities, and the authority of the NCO; Soldiers are selected for attendance by their units based on potential to assume NCO leadership positions. This is a 23- day non-resident course designed to immerse the student in a military environment. Training is conducted five days a week. By design, it's fast paced and stressful. You will learn and be evaluated on the values, attributes, and actions that make up the requirements of an Army leader.

3.) CURRICULUM:

The proponent for BLC is the United States Army Sergeants Major Academy (USASMA). This course is conducted using the small group instruction (SGI) process. BLC courseware is taught in three primary modules culminating with a situational training exercise. These modules are as follows:

a.) Leadership: (51 Hours)

- The Commandant's Orientation
- Introduction to BLC
- Demonstrated Leadership Evaluation (Garrison)
- Army Leadership

- Sexual Assault Prevention and Response Training (SHARP)
- Personnel Recovery
- Developmental Counseling
- Army Correspondence
- History of the Army and the NCO
- Effects of Culture
- Noncommissioned Officer Evaluation Report (NCOER)
- Ethical Problem Solving
- Resilience
- Military Justice and Discipline
- Suicide Prevention for Junior Leaders
- NCOES Initiatives
- Leadership Exam (Written)

- b.) Training (43 Hours)

- Army Physical Fitness Test / HT/WT Tape
- Composite Risk Management
- After Action Review
- Training Management
- Conduct Individual Training
- Health and Fitness
- Drill and Ceremonies
- Supply Procedures
- Training Examination (Written)

- c.) Warfighting (79 Hours)

- Map Reading and Land Navigation
- Demonstrated Leadership Evaluation (Situational Training Exercise)
- Tactical Reports and Requests
- Combat Orders
- Team and Squad Movement Techniques
- Small Unit Combat Operations According to the Law of War
- Tactical Site Exploitation (TSE)
- Casualty Evacuation (CASEVAC)
- Tactical Operations
- Warfighting Examination (Written)

d.) Individual Study Training (28 Hours)

- Study Hall (8 Hours)
- Training Support Activities (15 Hours)
- Student Counseling (5 Hours)

e.) Administrative Time (6 Hours)

- In-processing (2 Hours)
- Out-processing (2 Hours)
- Graduation (2 Hours)

f.) Physical Readiness Training

PRT will vary daily. All students must successfully conduct a PRT session to graduate BLC. Physical fitness training is an evaluated activity and focuses on proper execution of the PRT session, not physical fitness improvement.

All students will participate in PRT daily even after all students successfully complete their PRT evaluations. Although the purpose of PRT is to increase one's level of fitness, the primary purpose while a student at BLC is to learn the proper techniques and procedures required to conduct PRT IAW FM 7-22.

Section II - COURSE PRIORITIES AND PREREQUISITES:

1.) PRIORITIES:

Soldier's attending BLC must fall into one the following priorities:

Priority 1: SSGs promoted without BLC.

Priority 2: SGTs without either BLC or a waiver.

Priority 3: SPC or CPL (P)who:

a. Meet cut-off score

b. Are identified by HRC as a STAR MOS by monthly PERSCOM promotion cut-off memorandums.

c. Are not identified as a STAR MOS, but serving currently in an authorized NCO position (students within this criterion will be prioritized by number of promotion points).

d. Meet none of the above criteria (students within this criterion will be prioritized by number of promotion points).

Priority 4: SPC or CPL in leadership positions.

2.) PREREQUISITES:

a. Possess eligibility for reenlistment and be recommended by their commander;

b. Have no convictions of a misdemeanor crime of domestic violence (Lautenberg Amendment);

c. Have ***proof*** of a current periodic health assessment (PHA) or medical examination within the past 12 months to attend BLC (ERB updated with a current PHA or bring a print-out of MEDPROS page showing PHA Green and date.); **PHA must be valid through course graduation date IAW AR 40-501, Chapter 8, Para 8-14(8).**

d. If age 40 or over, a Cardiovascular Screening is required as part of their periodic health assessment within the last five years;

e. Meet body composition standards outlined in AR 600-9, as annotated on the Pre-execution checklist;

f. Effective 1 April 2013, all students must complete Structured Self-Development (SSD) Level 1 prior to attending BLC. All Soldiers will include DA 87 as proof of course completion as part of their BLC packet.

3.) PHYSICAL PROFILE INFORMATION:

a. Effective 1 October 2007, the automated PEC took effect. Soldiers whose reservations were made after that date are only required to report with documentary evidence of physical profile, DA Form 705 (APFT Card), and other non-routine prerequisites not contained in the total Army personnel database (TAPDB).

b. Soldiers who have a permanent profile designator of "3" or "4" must include a copy of their DA Form 3349 and the results of their military medical review board (MMRB) as part of the course application. Soldiers, who have appeared before an MMRB, or similar board, have been awarded medical limitations, and allowed to retain their occupational classification, may attend BLC and train within the limitations of their profile--provided they can meet course prerequisites and graduation requirements.

c. NCOAs will deny enrollment to Soldiers who hold a temporary profile except for shaving or nonperformance deterring profiles. Soldiers diagnosed as pregnant after enrollment may continue training, provided the attending physician deems it is safe to do so. Pregnant Soldiers must provide a copy of the attending physician's recommendation. A Soldier medically dismissed for pregnancy after enrollment may return to the course when the condition that led to the medical dismissal no longer exists.

d. Temporary Profile Exceptions: Commanders may send Soldiers with temporary profiles due to participation in OIF/OEF to BLC. Soldiers must arrive with a copy of their current temporary profile and a memorandum bearing the commander's signature stating the profile exists as a result of injuries during participation in OIF/OEF. The Soldiers will train within the limits of their profiles.

e. For students with P3/P4 profiles, ensure that the profiling doctor and the approving authority doctor have signed the profile. The commander does not need to sign the profile unless he disagrees with the profile. P2 profiles only need the signature of the profiling doctor. Soldiers possessing P2 profiles must also meet course graduation requirements.

f. Wounded Basic: Commandants will not deny enrollment of or dismiss Soldiers based on physical profiles resulting from MMEB or MEB rulings. Soldiers previously unable to meet course requirements as a result of physical limitations formally acknowledged by either the wounded Basics program and/or a permanent profile as a result of a MOS/medical retention board or medical evaluation board, and properly documented using the military physical profile for physical condition/stamina, upper

extremities, lower extremities, hearing/ear, eyes, and psychiatric (PULHES) code, can attend PME and MOS courses. Waivers are authorized to adjust or waive graduation requirements to these Soldiers for enrollment and attendance at professional military education courses (PME), and military occupational specialty (MOS) courses due to reclassification.

g. Soldiers with profiles will arrive with a **current** DA FORM 3349. The current version of the physical profile is the "e-profile" dated SEPT 2010. Any previous version of the Physical Profile is obsolete and will not be accepted.

h. The Fort Drum NCOA will deny enrollment to Soldiers failing to meet any one of the above prerequisites. Commandants may not supplement these mandatory prerequisite requirements.

4.) GENERAL INFORMATION:

a.) Soldiers reporting for training must have in their possession a completed, current, and properly signed pre-execution checklist and all other required documentation. If a Soldier reports for training without a checklist signed by himself and his Commander or Command Sergeant Major, the Commandant has the discretion to refuse enrollment based on lack of preparedness. The unit Commander's/First Sergeant's signature on the pre-execution checklist certifies that the Soldier meets all course prerequisites.

b.) Soldiers arriving on zero day are to bring the following additional documentation:

1. DA Form 5500/5501 (if applicable, within 30 days of reporting to NCOES).
2. Current ERB (printed within 7 days prior of course start and with updated [within 12 months] PHA Date. If PHA is not updated on the ERB, bring a print-out of MEDPROS page showing PHA Green and date.); **PHA must be valid thru course graduation date.**
3. Copy of valid vehicle registration, insurance, and drivers' license.
4. Valid and current Information Awareness training certificate.
5. Student and Leader Signature page found at end of this student guide
6. Attachment Orders
7. All physical profiles (obsolete versions will not be accepted. Must be SEP 2010 e-profile Physical Profile)
8. Any applicable GWOT orders
9. DA 87 (proof of SSD Level I completion)
10. DA Form 705 (APFT Card)

c.) All students will report to NCOA Quad (Auditorium, in winter if Quad is covered by snow and ice) by 0645 hours for roll call and accountability in Army Combat Uniform with ID card/tags, assigned weapon carried at low-ready, NVGs, and all above-listed Packet Requirements. Packing list items may remain in the students' vehicles until directed by their cadre to layout their gear. Initial brief, roll call and accountability will begin *0700* hours by the BLC Branch Chief.

d.) Any Soldier missing items or paperwork, or producing unserviceable or dirty items, required by the packing list (*see "BLC Packing LIST, page 22)* upon layout inspection on day zero will be counseled and removed from honors eligibility the same day. The NCOA Commandant has the discretion to deny enrollment based on lack of preparedness for missing, unserviceable, and/or dirty equipment. If the student is permitted to be enrolled, he/she will be counseled in writing as to the amount

of time he/she will have to acquire/clean needed equipment and/or rectify paperwork deficiencies. Any student failing to meet that timeline will be recommended to the Commandant for dismissal from the course.

e.) Soldiers' haircut, appearance, and tattoo(s) must be in accordance with AR 670-1 in order to be admitted into BLC.

f.) NCOA will deny enrollment to Soldiers failing to meet any one of the above prerequisites. Commandants may not supplement these mandatory prerequisite requirements.

g.) All students must have a Fort Drum outlook account, with CAC card, and know their PIN in order to access class documents. TDY students need to contact the NCOA at least 30 days prior to the start of class in order to coordinate for a temporary account. (New NEC accounts typically require 2-3 weeks to activate.)

h.) **No alcohol will be consumed at any time while attached to the NCOA, to include during Commandant's time.** Commandant's time is defined as any time Soldiers are released from the Academy area while attached to the NCOA. This includes all weekends.

i.) There will be **NO CELL PHONE** usage during the duty day while attached to the NCOA. Students will not have their cell phones in their possession, (i.e. BLC barracks room, platoon dayroom, or academy dayroom, etc.), with the exception of students with special circumstances cleared by the Senior Small Group Leader.

REFERENCES:

AR 350-1, Chap 3; AR 614-200; AR 635-200, para 5-14; TRADOC Reg 351-10, Chap 2, para 2- 6; and DA MSG, R 251850Z JUL 01, DA WASHINGTON DC//DAMO-TR. SUBJECT:
Clarification and Reinforcement of Army Training Policies

SECTION III - COURSE GRADUATION REQUIREMENTS:

1.) REQUIREMENTS:

To achieve course graduation requirements, students must score 70 percent or higher, or a passing score, on the following evaluated areas:

a.) Army Physical Fitness Test

b.) Conduct Army Physical Readiness Training

c.) Conduct Individual Training

d.) Conduct Squad Drill

e.) Communicate in Writing

f.) Oral History Brief

g.) Demonstrated Leadership

h.) Land Navigation

i.) Leadership Exam

j.) Training Exam

k.) Warfighting Exam

2.) CONDITIONS:

Students must participate fully in negotiating a Land Navigation Course and the Situational Training Exercise (STX) within the following parameters:

a.) Wearing the required warfighting uniform to include ACH, IBA/IOTV, and Fighting Load Carrier (FLC).

b.) Carrying and firing (firing during STX only) their assigned weapon (M4/M16A2).

c.) Carrying up to a 48 pound combat load containing mission essential equipment.

d.) Negotiate rough terrain under varying climatic conditions.

e.) Walk a ***minimum*** of 3200 meters with all gear and equipment in a minimum of three hours.

f.) Lift and carry all required packing list items (OCIE and CTA 50-900) for short distances.

g.) Lift and carry fuel, water, ammo, MREs or sandbags occasionally.

h.) Low crawl, high crawl and rush for three to five seconds (for STX only).

i.) Move over, through and around obstacles.

3.) GRADUATION:

Graduation is held on the last day of the cycle at the multi-purpose auditorium (MPA) and/or NCO Academy Quad. Students will rehearse the day prior and/or on the day of graduation. The uniforms for graduation are the Army Combat Uniform (ACU) and Army Service Uniform (ASU) for students and duty uniform for guests. Family members are highly encouraged to attend.

SECTION IV - ACADEMIC RECOGNITION:

All students who have exceeded course requirements will be recognized upon completion of the course. In order for a student to be considered for any academic award, that student must achieve an initial passing score in all tested and evaluated areas, receive no adverse counseling, and have an overall course performance which is demonstrative of the “Whole Soldier” concept.

1.) DISTINGUISHED HONOR GRADUATE:

This recognition will be given to the graduate who achieves the highest cumulative grade point average, and meets ALL requirements for Commandant's List (as detailed in below paragraph). Awardees receive an Army Achievement Medal, an NCO Academy plaque and coin, and a DA Form 1059 (Academic Evaluation Report) that reflects the achievement.

2.) COMMANDANT'S LIST:

This recognition will be rendered to the Soldiers whose cumulative grade point averages comprise the top 20% of all enrolled Students.

Awardees receive a DA Form 1059 (Academic Evaluation Report) that reflects achievement.

Commandant's List Criteria:

*Soldier will have no negative counseling, have received first time "GOs" on all graduation requirements, pass the APFT and meet HT/WT/Tape as per AR 600-9.

*Soldier will have attained a cumulative GPA of 90% or greater.

*Soldier will have received at least 3 superior ratings (SUP) on DA Form 1059 block 12, as determined by the criteria below:

*"SUP" rating in block 12a = a score of 90% or greater in the Written Communication assessment alone.
*"SUP" rating in block 12b = an average of 90% or greater for the sum of scores in the Physical Readiness Training, Oral History, Drill and Ceremonies, and Individual Training Session evaluations.
*"SUP" rating in block 12c = an average of 90% or greater for the sum of scores in the Garrison and Tactical Leadership evaluations.
* "SUP" rating in block 12d = received no adverse developmental counseling relating to poor class participation, disruptive behavior, etc; consistently participated in classroom discussions and projects above and beyond that of their fellow students; voluntarily provided assistance to fellow students in understanding difficult teaching points.

3.) SFC JARED C. MONTI LEADERSHIP AWARD:

This award is presented to the student who demonstrates the best performance before a board convened with the purpose of determining leadership potential as illustrated through poise, knowledge, and character. Students eligible to appear before the Leadership board will have no adverse counseling, and will have received a Superior in his/her Leadership evaluation.

This is a subjective award. Each platoon will nominate eligible peers as they see fit. Nominees will be vetted through a platoon vote as well as a packet review conducted by the respective Senior Small Group Leader; the nominee receiving the most votes will represent the platoon at the board. The board members will consist of the BLC Branch Chief or BLC 1SG, Chief of Training, and either the Chief of Operations or a Senior Small Group Leader.

Awardees receive a Certificate of Achievement, an NCO Academy Leadership Trophy, Commandant's

coin, and a DA Form 1059 that reflects the achievement.

4.) ACADEMIC EVALUATION REPORT:

The Academic Evaluation Report (AER) is designed to portray the accomplishment and the potential that an individual demonstrates while attending the NCO Academy. The DA Form 1059 is prepared immediately before graduation or in conjunction with dismissal. The student must ensure that he/she has a copy of the DA Form 1059 in his/her possession, and that all personal data is correct on the DA Form 1059 before departing the Academy.

SECTION V - OUT-PROCESSING:

1.) CLEARING PROCEDURES:

The following tasks are to be completed at the time of out-processing:

a.) Student books are recovered, inventoried, and stored.

b.) The student's weapon and NVGs are picked up by unit, and any TA-50 or Academy weapons drawn from supply by TDY Soldiers are cleaned and returned by 1200 hrs the day prior.

c.) Comprehensive end of course developmental counseling. A copy of developmental counseling is given to the student.

d.) Student's Academic Evaluation Report (DA Form 1059) prepared.

e.) DA Form 1059s, diplomas, and certificates issued following graduation.

f.) Classrooms and barracks inspected for cleanliness and order.

2.) CATEGORIES OF RELEASE

The Commandant may release students prior to graduation. There are numerous ways for students to be released from the course, but the most common are:

a.) **Administrative release:** Compassionate action for emergencies requiring the Soldier's attention such that his/her attendance at BLC is no longer feasible (Soldier's unit must submit this request).

b.) **Medical release:** If a student is unable to complete all requirements of the course due to serious illness, injury, or prohibitive (temporary) profile.

c.) **Motivational dismissals:** Results after counseling proves to be ineffective and unsuccessful in correcting a student's performance.

d.) **Disciplinary dismissals:** Results from violations of the Uniform Code of Military Justice, violations of school policies and/or conduct unbecoming of a Noncommissioned Officer.

e.) **Academic dismissals:** Results if a student fails any examination or evaluation, and is unable to pass the subsequent retest or reevaluation.

SECTION VI - NCOA POLICIES & PROCEDURES:

1.) PURPOSE:

This section outlines general policies of the Academy and explains the standards of behavior, conduct and performance expected of students. To develop a sense of responsibility, all students are managed as Noncommissioned Officers. The program is designed to test each student, every day, on every aspect of performance. Students organize teams, squads, platoons and themselves to carry out assigned tasks to the highest standards. The ultimate goal is excellence and all BLC students are expected to attain it.

2.) CHAIN OF COMMAND:

The Student Chain of Command is designed to give each student the opportunity to function in various leadership positions throughout the course. Each student will hold a minimum of two leadership positions throughout the course. Students will exercise the authority and assume the responsibilities of the position they are holding. Students must understand that while at BLC, they must respond to the orders of the student chain of command without hesitation, regardless of a student's actual rank. Any student caught "pulling rank" on other students of lesser actual rank will be disciplined accordingly. The combined student/cadre chain of command for students attending BLC is listed below:

a.) Student Team Leader

b.) Student Squad Leader

c.) Student Platoon Sergeant

d.) Student First Sergeant

e.) Small Group Leader

f.) Senior Small Group Leader

g.) BLC 1SG

h.) BLC Branch Chief1

i.) Deputy Commandant

j.) Commandant

3.) OPEN DOOR POLICIES:

a.) **BLC 1SG**: Any student that has a problem may request to see the BLC 1SG, provided that they have attempted to resolve the problem with either the Small Group Leader, or the Senior Small Group Leader.

b.) **BLC Branch Chief**: Any student that has a problem may request to see the BLC Branch Chief, provided that they have attempted to resolve the problem with either the BLC 1SG, Small Group Leader, or the Senior Small Group Leader.

c.) **Commandant:** All students should try to resolve their problems through the BLC Chain of Command. If the problem cannot be resolved this way, the student may then request to see the Commandant.

4.) SEXUAL HARRASSMENT & FRATERNIZATION:

a.) Sexual Harassment is a type of sex discrimination. Sexual harassment violates acceptable standards, and interferes with mission accomplishment and unit cohesion. It is the attempt to control, influence, or affect the career, pay, or job of a Soldier or civilian employee by using sexually oriented behavior. Any verbal comments, gestures, or physical contact of a sexual nature will not be tolerated.

b.) Fraternization between students and cadre will not be tolerated. Infractions will be investigated and handled accordingly.

5.) VISITORS' POLICY:

Visitors are welcome in the Academy. The only authorized visitors are sponsors and the chain of command. All visitors must park in the parking lot located next to BLDG # 515. All visitors will be in duty uniform. If visiting on the weekend and/or training holiday, visitors will be in ACU uniform. Student living areas are off limits to visitors.

6.) STUDENT STANDARDS OF CONDUCT AND RESPONSIBILITIES:

The Noncommissioned Officers Academy is dedicated to the principle of "Lead by the Right Example." Standards are high, yet attainable. The conduct of student personnel must be in compliance with Department of the Army, 10th Mountain Division (LI), Fort Drum and NCOA regulations and policies. Students are representatives of the Noncommissioned Officers Corps and are expected to conduct themselves accordingly. Military courtesy and discipline is emphasized and enforced.

a.) THE HONOR CODE:

Honor is the guiding principle of every endeavor involving the profession of a Soldier. Integrity is a basic attribute demanded of every Noncommissioned Officer. This personal quality requires, among other things, that "your work be uniquely your own." Examinations and performance-oriented training evaluations are given throughout the course. Moreover, each individual student prepares presentations that are likewise assessed and count towards the student's GPA. This work is evaluated based on individual effort. Therefore each student's work will be original in every way. Any and all duplication of another student's work will be considered a direct violation of the Honor Code. While students are encouraged to work together towards common goals, the final result must be original. The honor system does not cease with academic honor and integrity. It also applies to the observance and adherence to rules, regulations, and policies. To knowingly violate a rule, regulation or policy, whether discovered or not, is a discredit to your own word and honor. It is your responsibility as a student and a Noncommissioned Officer to report violations of rules, regulations and policies immediately to the chain of command. Failure to do so is a lie of omission, a violation of the Honor Code, and grounds for dismissal. The following is a list of examples of Honor Code violations. These are only examples and this list should not be interpreted as

all-inclusive:

- ***Cheating:*** Any attempt to provide or receive unauthorized assistance for a written test or any evaluation.

- ***Plagiarism:*** The use of another person's ideas or written work with the intent of presenting the work as the student's own.

- ***Unauthorized documents:*** Unauthorized documents or information includes tests, solutions, study guides, instructional material or any other documents obtained without proper permission from the Small Group Leader or not authorized by the Small Group Leader/Instructor for student use at the time the student uses or intends to use the document.

- ***Forgery:*** Any alteration or misuse of scorecards, document or academic records.

- ***Lying:*** Or otherwise furnishing false or incomplete written/verbal information with the intent to deceive.

b.) MILITARY COURTESY:

When addressed by or addressing an officer you will remain at the position of attention until told otherwise. When a field grade officer or a general officer enters the Academy area, the first person to recognize them as such will call "ACADEMY ATTENTION." While in the classroom with class is in session "ATTENTION" will not be called. If a group is outside or in a break area, the first person to recognize the officer will call the group to attention and render the proper courtesy accompanied by the greeting of the day.

When addressed by or addressing a Noncommissioned Officer you will remain at parade rest. When a 1SG or higher enters the NCO Academy area the first person to recognize them as such will call "AT EASE." While in the classroom with class in session "AT EASE" will not be called. If a group is outside or in a break area, the first person to recognize the Noncommissioned Officer is approaching will call "AT EASE" and render the greeting of the day. The greeting of the day will be rendered to officers and Noncommissioned Officers alike.

c.) MARCHING AND FORMATION:

Student leadership will be in place and responsible for student movement to and from all formations and appointed places of duty on Academy grounds. While in formation students will conduct themselves as professional Soldiers. The practice of calling cadence is encouraged; however the use of "Jody calls" and/or any cadence that can be construed as distasteful or disrespectful is strictly prohibited. Soldiers will use only routes that have been prescribed for movement and will remain on Academy grounds for all movements. The student leadership will ensure that all safety measures are enforced (i.e. road guards with reflective vests and flashlights, minimum of two in front and two in the back of formations in the case of PT formation).

Formations are held by the student chain of command and the report will be given to the SGL present. Once the command "Fall In" is given, anyone outside the formation will be considered late or absent, will receive disciplinary counseling and may be recommended for dismissal from the course. Student leaders will station themselves so as to exercise the maximum possible control over the formation IAW FM 3-21.5 (Drill & Ceremonies).

7.) WEAR & APPEARANCE OF THE MILITARY UNIFORM:

Uniforms will be worn IAW Army regulation at all times. Each student must strive to maintain the high standards which are representative of all professional Soldiers in the Noncommissioned Officers Corps, and will conform to the standards prescribed by AR 670-1. All students will maintain a clean and neat military appearance at all times. Male Soldiers will shave prior to first formation each day. Mustaches are authorized, but must be in compliance with AR 670-1.

Females with excessive facial hair must remove the hair or trim the hair; otherwise they must have an appropriate profile. Jewelry is to be worn IAW AR 670-1. Clothing will be clean and serviceable. Unit insignia, chevrons, nametags, US Army tags, and cloth badges will be correctly positioned IAW AR 670-1 and DA Pamphlet 670-1.

a.) ***IPFU/APFU*** - The Improved Physical Fitness Uniform or the Army Physical Fitness Uniform will be worn during PT. Seasonal IPFU uniform will be announced at 0530. See AR and DA Pam 670-1, Chapter 12 for guidance on the IPFU.

b.) ***ACU*** – Beginning 01 July 2015, Soldiers will be authorized to wear the Army Combat Uniform (ACU) based on the Operational Camouflage Pattern. The various combinations of uniform items and ACU patterns Soldiers will be authorized to wear after 1 July 2015 until the full transition is complete on 1 October 2019. During the transition period, Soldiers will be authorized to wear uniforms based on three camouflage patterns. In that period, Soldiers will be authorized to wear uniforms based on three camouflage patterns: (1) Operational Camouflage Pattern (2) Operation Enduring Freedom Camouflage Pattern and (3) Universal Camouflage. After 30 September 2019, only ACUs (with new accessories) in the Operational Camouflage Pattern will be worn.

c.) ***Patrol Caps*** – The patrol cap is the only authorized headgear worn with the duty uniform in the Academy area. Patrol caps will be worn IAW AR 670-1.

d.) ***Berets*** – The beret is worn at the NCOA for ceremonial functions and during the Commandant's Inspection. It is to worn so that the headband (edge binding) is straight across the forehead, 1 inch above the eyebrows. The flash is positioned over the left eye, and the excess materials is draped over to the right .

ear, extending to at least the top of the ear, and no lower than the middle of the ear. Personnel will cut off the ends of the adjusting ribbon and secure the ribbon knot inside the edge binding at the back of the beret. When worn properly, the beret is formed to the shape of the head; therefore, Soldiers may not wear hairstyles that cause distortion of the beret.

e.) ***Jewelry*** – Soldiers may wear a wristwatch, a wrist identification bracelet, and a total of two rings (a wedding set is considered one ring) with Army uniforms, unless prohibited by the Commander for safety or health reasons. Any jewelry worn must be conservative and in good taste. Identification bracelets are limited to medical alert bracelets and MIA/POW identification bracelets. Soldiers may wear only one item on each wrist.

f.) ***Body Piercings*** – When on any Army installation or other places under Army control, Soldiers may not attach, affix, or display objects, articles, jewelry, or ornamentation to or through the skin while they are in uniform, in civilian clothes on duty, or in civilian clothes off duty (this includes earrings for male Soldiers). The only exception is for female Soldiers, as indicated in AR 670-1 paragraph 3-4d. (The

term "skin" is not confined to external skin, but includes the tongue, lips, inside the mouth, and other surfaces of the body not readily visible).

g.) ***ID Tags*** – ID Tags will be worn at all times.

h.) ***Fort Drum Pamphlet 600-5, dated 20 April 2015*** - Will be carried by Soldiers attending BLC at all times except while conducting physical training.

8.) STUDENT ATTENDANCE:

Disciplinary elimination will result from any unauthorized absences. A recommendation of appropriate UCMJ actions will also be forwarded to the chain of command. Attendance is mandatory for all classes. Students missing more than two hours of training will be considered for release from the course. If an absence is foreseen, prior coordination with the Small Group Leader (SGL) is required. In the case of an emergency, the Senior SGL, BLC 1SG and BLC Branch Chief will be notified immediately; if unavailable notify the SDNCO at (315) 778-8187.

a.) Ordinary Leave: Ordinary leave and special passes are not authorized while a student is at the NCO Academy.

b.) Emergency Leave: In the event of an emergency requiring leave, Soldiers will be administratively released from the course. To expedite processing, the unit should immediately notify the NCO Academy Operations Office (or SDNCO, if after duty hours) and deliver any Red Cross messages with a unit letter of release.

c.) Passes: The following pass restrictions apply to all students:

- Pass is only authorized during scheduled Commandant's time, and will not exceed the limits of Fort Drum cantonment area and local area.

- **No alcohol will be consumed at any time.**

d.) Commandant's Time: This time is reserved to satisfy haircuts for graduation, as well as Post Exchange and military clothing and sales store visitation as it pertains to needs for graduation. Students should also use Commandant's Time to study and/or complete written assignments and for preparation of Individual Training Sessions.

e.) Sick Call:

-Emergency and routine sick call will be handled through your SGL or the SDNCO.

-DD Form 689 (sick slip) will be obtained from your Small Group Leader or SDNCO.

-The SDNCO or Duty Senior will provide transportation.

-During field training exercises, sick call screening is conducted in the field.

-Quarters, for medical reasons, will result in an administrative release. Pending a determination of their status, Soldiers receiving quarters will be billeted in the Academy. Soldiers receiving profiles will

continue to train to the maximum extent of their profile, pending an evaluation by the Commandant for continued enrollment.

-Sick Call is conducted at 0700 hours Monday- Friday at the CTMC, unless it is an emergency. Sick call times do not negate a student's mandatory attendance requirement at normally scheduled formations prior to 0700.

-Sick call on weekends/Holiday is conducted in the closest local Emergency Room.

SECTION VII - BILLETS & BOARD:

1.) PURPOSE:

Students are not required to reside in the NCO Academy billets. However, designated billets for male and female Soldiers are available. During periods of severe weather (e.g. lake effect snow storms), students will be required to stay in NCOA billeting. Students are NOT authorized to leave the NCOA once the Commandant determines the need to safeguard students in the NCOA billets. NCOA buildings and grounds will be maintained to a high state of order and cleanliness at all times. While residing in NCOA billeting, students will adhere to the following guidelines:

2.) RULES AND PROCEDURES WHEN RESIDING IN BILLETS:

a.) Quiet hours are from 2200-0500. Lights-out will be IAW the current class training schedule. Students will be in their designated billets during quiet hours.

b.) The SDNCO will conduct a check at quiet hours (2200) with the Student First Sergeant to ensure all students are in their billets and Academy-wide quiet hours are being observed.

c.) There is no use of tobacco products in billets or any building at the NCO Academy. Students are allowed to smoke in designated areas only. Gambling is strictly prohibited. Loud, profane, or boisterous behavior is also prohibited. No student may enter or visit the room of a Soldier of the opposite sex unless he or she is a member of the current student chain of command, conducting official military business and accompanied by NCOA cadre for such a purpose. Consumption of food and drinks in the barracks is unauthorized.

3.) MAINTENANCE:

Everyone is responsible to report through the student Chain of Command anything inoperative, broken, damaged, or missing throughout the Academy area. The Student First Sergeant will turn in a consolidated list of maintenance requirements to the Senior Small Group Leader for each platoon. The student NCO Support Channel is responsible for the upkeep and police of the Academy buildings and outside areas. Areas of responsibilities are inspected daily. These areas are itemized for specificity below:

a.) Barracks: The following will be accomplished before first class of each day:

- Floors cleaned
- Windows and window sills cleaned and dusted
- Wall lockers properly displayed

- Trash cans emptied
- Lights out when not in use
- Bay will be properly ventilated when weather permits
- Footgear cleaned and properly displayed
- Top of wall lockers cleaned
- Base boards cleaned
- Beds made

b.) Latrines: The following will be accomplished before the first class of the day:

- Floors cleaned and mopped
- Urinals and commodes cleaned
- Toilet tissue in each stall
- Windows and window sills cleaned and dusted
- Trash cans emptied
- Lights out when not in use
- Pipes and doors cleaned and dusted
- Water spots and stains removed from all fixtures
- Sinks cleaned
- Shower room walls/floor cleaned

c.) Laundry Rooms: The following will be accomplished before the first class of the day:

- Floors cleaned and mopped
- Washers/dryers cleaned, doors/lids opened, dryer screens cleaned
- Wall lockers properly displayed and aligned
- Brooms stored with heads up (lint free)
- Lights out when not in use
- Mops cleaned and stored outside on mop racks
- Cleaning material stored in a neat manner

d.) Classrooms: The following will be accomplished before lights out at *2200*:

- Floors cleaned
- Windows and window sills cleaned and dusted
- Furniture cleaned, dusted and aligned

- Lights out when not in use
- Base boards cleaned
- Desk tops clean, neat and orderly

4.) MEAL PLAN:

Basic Leader Course students will be released for most meals. During the STX and while conducting Land Navigation or certain Academy events, students are provided meals when the opportunity to eat at the dining facility is not available. It is the responsibility of each unit S-1 to deduct accordingly for those students receiving Basic Allowance for Subsistence with dependents (BAS) in those circumstances.

5.) UTILITIES & STORAGE:

a.) Excess baggage will be marked with name, rank, and student number and will be stored in a designated area within the Academy billets IAW CAM Reg 190-1.

b.) Privately owned vehicles must be parked IAW applicable traffic laws and seasonal parking bans; Soldiers attending BLC may not park in areas designated for cadre.

SECTION VIII – PHYSICAL SECURITY:

1. SENSITIVE ITEMS SECURITY:

Positive control of weapons and sensitive items will be constantly maintained. Students not in physical possession of their assigned weapon during the Situational Training Exercise will be recommended for disciplinary release. Weapons, NVGs, and any other sensitive items, will be accounted for at all times from the time the weapon is issued until it is turned over to the Sponsor the day prior to graduation. Weapons and sensitive items will be within an arm's reach at all times unless secured in the NCOA Arms Room.

2. UNAUTHORIZED WEAPONS:

Unauthorized personally owned weapons will be confiscated, and the student released from the course. Hand tools and knives with blades up to 3 inches in length may be retained (Leatherman tools / Gerber tools). Absolutely NO “field knives,” "switch blades,” or "gravity knives" are allowed at this Academy and are illegal in the state of NY.

3. WALL LOCKER SECURITY:

When assigned a room in the NCOA billets, wall lockers will be secured when not in use by the assigned student, and from the start of quiet hours until first call. Excess cash will not be brought to or stored in the Academy area. At no time will loose change, checkbooks, credit cards, Social Security Numbers or high value items etc., be left unsecured in the billets. These items must be secure in the wall locker when not in use.

4. AREAS OFF LIMITS TO STUDENTS:

a.) The Commandant's entrance to Building T-515 (entrance on Lewis Ave).

b.) Building T-513, unless escorted by a cadre member.

c.) Cadre offices, unless told to report.

d.) Cadre billets and/or latrines.

e.) Female Billets (off limits to male Soldiers and vice versa).

f.) <u>All grass. Students will only use designated walkways for movement within the Academy area.</u>

g.) Any areas listed as off limits or restricted areas IAW current 10th Mountain Division (LI) and Fort Drum policy letters.

SECTION IX - SAFETY:

A deliberate risk assessment worksheet will be prepared for each major training activity/operation IAW AR 385-10 and DA Pam 385-1.

A daily deliberate risk assessment will be prepared by each classroom's ranking student leader. The student leader and SGL will review and correct the student leader's daily risk assessment prior to the start of training. Both the student leader and SGL will sign the daily deliberate risk assessment.

BLC's daily deliberate risk assessment during Field Training will be posted in the classrooms. The BLC Branch Chief and BLC 1SG will update it based on changes to hazard(s), probability or residual risk. The BLC Branch Chief, BLC 1SG and Senior SGLs will maintain good communications with all elements and range control in order to keep everyone abreast of any risk assessment changes, heat/cold weather categories, and control measures. SGLs will continually reevaluate their risk assessments as well. Be particularly alert for new or changing hazards and notify cadre of needs or concerns.

BLC PACKING LIST

This section of the website contains the packing/TA-50 list for the course. When preparing your equipment and uniforms for BLC, ensure that you read and comply with notes starting on page 24 of this Student Guide. NOTE: The summer packing list is from 1 May through 30 September. The winter packing list is from 1 October through the 30st of May. The appropriate seasonal packing list will be determined by the start date of the class.

DO NOT PURCHASE NEW EQUIPMENT OR CLOTHING FOR BLC. THE ONLY REQUIREMENT IS THAT EQUIPMENT AND CLOTHING MUST BE CLEAN, SERVICEABLE, AND PRESENT.

TA-50/ and Combat Equipment

Description	Required Winter **(1 OCT – 30 APR)**	Required Summer **(1 MAY – 30 SEP)**	On Hand
INDIVIDUAL ASSIGNED WEAPON WITH SLING (Rifle,M16A2 or M4 only-STRIPPED (no optics, etc)) *(SEE NOTE 7)*	1	1	
MAGAZINES	7	7	
NIGHT VISION GOGGLES WITH ALL APPROPRIATE BII *(SEE NOTE 7)*	1	1	
APPROPRIATE BLANK FIRING ADAPTER (BFA) FOR M16A2/M4 (Red for M16 and Yellow for M4)	1	1	
WEAPONS CLEANING KIT COMPLETE	1	1	
ASSAULT PACK	1	1	
LENSATIC COMPASS (Army issue, no GPS styles) NSN: 6605-01-196-6971	1	1	
HELMET (ACH) COMPLETE: The ACH will be complete with ACU cover, 7 pad suspension system, retention system (chinstrap), camouflage band, and NVG mount. Soldier's last name in block letters centered on the front of the camouflage band (may be offset with the NVG mount). Soldiers will not be required to have rank attached to camouflage cover beneath the NVG mount. [NO CAMO net or other unit specific extra items will be attached to ACH.]	1	1	
IOTV / IBA w/o SAPI: The following components must be included: IOTV (yoke/collar front and back assembly) IBA (neck protector, yoke and collar outer shell, groin protector)	1	1	
MOLLE COMPLETE (rucksack, external frame, shoulder strap assembly, kidney pad, 2x sustainment pouches)	1	1	
FLC (Must have MOLLE Small Arms Cases, enough to carry 6 magazines)	1	1	
IFAK COMPLETE (IFAK case, Insert with folding panels and cord attached, Two pair of latex gloves, Adhesive Tape Surgical 2" 6's Roll, Bandage Gauze 4-1/2", Bandage Kit, Elastic, Tourniquet)	1	1	
HYDRATION SYSTEM (CAMEL BACK)/ CIF-RFI ISSUE	1	1	
ELBOW PADS (CIF ISSUE)	1 PAIR	1 PAIR	
KNEE PADS (CIF ISSUE)	1 PAIR	1 PAIR	
EAR PLUGS WITH CASE	1	1	
FLASH LIGHT OR HEAD LAMP WITH BATTERIES AND RED LENS	1	1	
PONCHO	1	1	
PONCHO LINER	1	1	
WET WEATHER PARKA	1	1	
WET WEATHER TROUSERS	1	1	
SLEEP SYSTEM, COMPLETE to include :(Foliage Patrol Bag, Urban Intermediate Bag, Waterproof Bivy Cover, Foliage - Small Stuff Sack, Foliage Large Stuff Sack)	1	1	
WATERPROOF BAG	2	2	

EYE PROTECTION (**AUTHORIZED PROTECTIVE EYEWEAR LIST APPROVED ONLY) (http://www.peosoldier.army.mil) w/CLEAR and SHADED Lenses (with Inserts if applicable for eyeglass wearers)**	1	1	
MICRO FLEECE CAP (with or without/ 10TH MTN DIV logo)	1	0	
GEN 3 ECWCS SOFT SHELL JACKET or GORTEX PARKA WITH RANK AND NAMETAPE	1	0	
GEN 3 ECWCS SOFT SHELL or GORTEX TROUSERS	1	0	
LIGHT-WEIGHT COLD WEATHER UNDERSHIRT AND DRAWERS (Silk)	1	0	
GEN 3 MID WEIGHT COLD WEATHER OR POLY PRO TOP AND BOTTOM	1	0	
BALACLAVA	1	0	
ECW COLD WEATHER BOOTS w/Inserts	1 PAIR	0	
ECW MITTENS (Bear Paws)	1 PAIR	0	
NECK GAITER (BROWN ISSUE ONLY)	1	0	
GLOVES, BLACK GORTEX OR CIF ISSUED EQUIVALENT (RFI issued Intermediate Cold Flyers Glove may be substituted)	1 PAIR	0	
SNOWSHOES (Unit Issued)	1 PAIR	0	

DO NOT PURCHASE NEW EQUIPMENT OR CLOTHING FOR BLC. THE ONLY REQUIREMENT IS THAT EQUIPMENT AND CLOTHING MUST BE CLEAN, SERVICEABLE, AND PRESENT.

Clothing Bag Issue and Required Equipment

FOR MALE AND FEMALE

Item	Required	On Hand
STANDARDS, Fort Drum Pamphlet 600-5, dated 20 April 2015: (Commonly referred to as the Fort Drum Blue Book).	1	
ID CARD	1	
ID TAGS w/ both short and long chain, (and allergy tags if applicable)	1 SET	
BOOTS,TAN or Coyote Brown Summer *(SEE NOTE 4)*	1 PAIR	
BOOTS, TAN or Coyote Brown Intermediate *(SEE NOTE 4)*	1 PAIR	
BELT, TAN or SAND (RIGGER OR RFI ISSUED) *(SEE NOTE 4)*	1	
AUTHORIZED PATROL CAP *(SEE NOTE 4)* WITH NAMETAPE AND RANK	1	
AUTHORIZED JACKET TOP *(SEE NOTE 3 & 4)*	4	
AUTHORIZED TROUSERS *(SEE NOTE 4)*	4	
UNDERSHIRT, TAN or SAND *(SEE NOTE 4)*	5	
SOCKS, CUSHION SOLE (GREEN OR TAN) *(SEE NOTE 4)*	5 PAIR	
GLOVES, BLACK LEATHER 2 PAIRS OF INSERTS *or CIF ISSUED GLOVES OF SIMILAR DESIGN*	1 PAIR w/ 2 PAIR INSERTS	
IPFU/APFU JACKET	1	
IPFU/APFU TROUSERS	1	
IPFU/APFU SHORTS	2	
IPFU/APFU SHORT SLEEVE SHIRT	2	
IPFU/APFU LONG SLEEVE SHIRT	1	
RUNNING SHOES (SERVICEABLE)	1 PAIR	
SOCKS, WHITE (Solid, no markings ,and above the ankle)	6 PAIR	
TOWEL, BROWN BATH	2	
SHOWER SHOES	1 PAIR	
WASHCLOTHS, BROWN	2	
EYEGLASSES WITH CASE (only if worn)	2 PAIR	
POCKET NOTEBOOK	2	

PENS	2 EACH	
PENCILS	2 EACH	
FOOT POWDER, ANTIFUNGAL	1	
SUN SCREEN with RATING OF SPF #15 OR ABOVE	1 BOTTLE	
CLOTHES HANGARS, not mismatched	10	
WRIST WATCH	1	
550 CORD	20 FEET	
NOTEBOOK	1	
PADLOCK (KEY OR COMBINATION)	2	
BARRACKS BAG (LAUNDRY BAG)	1	
DUFFLE BAG	2	
BUTCHER BLOCK PAPER (utilized for individual class)	2 SHEETS	
PROTRACTORS; 1:50,000 SCALE (GTA 05-02-012)	2	
PERSONAL HYGIENE ITEMS(Must include the following items: Toothpaste, Toothbrush, Soap, Shaving Cream, Razors (or Electric Razor), and Deodorant	Enough to last 3 weeks	
WHISTLE, BALL	1	
SUPER FINE POINT COLORED MAP MARKERS (permanent only) WITH ERASER MAKER	1 SET	

DO NOT PURCHASE NEW EQUIPMENT OR CLOTHING FOR BLC. THE ONLY REQUIREMENT IS THAT EQUIPMENT AND CLOTHING MUST BE CLEAN, SERVICEABLE, AND PRESENT.

Dress Uniform Components for Females Only ***SEE NOTE 1 BELOW***

Item	Required	On Hand
BERET WITH FLASH AND UNIT CREST	1	
NECKTAB, UNIVERSAL	1	
SOCKS, BLACK OR STOCKINGS, SHEER	1 PAIR	
SHOES, BLACK	1 PAIR	
ASU SLACKS, LIGHT BLUE or AG 489	1	
ASU COAT, DARK BLUE, (properly fitted, clean, and presentable) WITH AWARDS AND DECORATIONS COMPLETE (awards and decorations worn must match ERB.)	1	
COAT, BLACK ALL WEATHER (With solid gold rank affixed)	1	
SHIRT, WHITE or AG 415, SHORT-SLEEVED	1	
SHIRT, WHITE or AG 415, LONG-SLEEVED	1	
SHOULDER BOARDS (CPL, SGT, SSG)	1 SET	
BRASS RANK (Junior Enlisted) for Dress Shirt	1 SET	
BELT, BLACK WEB WITH BRASS TIP AND SOLID BRASS BUCKLE	1	

Dress Uniform Components for Males Only ***SEE NOTE 1 BELOW***

Item	Required	On Hand
BERET WITH FLASH AND UNIT CREST	1	
NECKTIE, BLACK	1	
UNDERSHIRT, WHITE	1	
SOCKS, DRESS BLACK, NYLON	1 PAIR	
SHOES, OXFORD, BLACK	1 PAIR	
ASU TROUSERS, LIGHT BLUE	1	
ASU COAT, DARK BLUE (properly fitted, clean, and presentable) WITH AWARDS AND DECORATIONS COMPLETE (awards and decorations worn must match ERB.)	1	

COAT, BLACK ALL WEATHER (With solid gold rank affixed)	1	
SHIRT, WHITE or AG 415, SHORT-SLEEVED	1	
SHIRT, WHITE or AG 415, LONG-SLEEVED	1	
SHOULDER BOARDS (CPL, SGT, SSG) for Dress Shirt	1 SET	
BRASS RANK (Junior Enlisted) for Dress Shirt	1 SET	
BELT BLACK WEB WITH BRASS TIP AND SOLID BRASS BUCKLE	1	

DO NOT PURCHASE NEW EQUIPMENT OR CLOTHING FOR BLC. THE ONLY REQUIREMENT IS THAT EQUIPMENT AND CLOTHING MUST BE CLEAN, SERVICEABLE, AND PRESENT.

NOTES:

1. ASU's Uniform must include 2 x name plates, Branch Insignia, all authorized ribbons and decorations, 2 x Unit Crests, Special Skill Badges (if authorized), and Combat Leader Tabs (if authorized). All items for Infantry personnel are authorized as well as Foreign Badges and Unit Awards. Marksmanship and Driver Badges are also authorized. Soldiers will arrive to BLC with their Dress Uniform properly fitted, clean, presentable, with all awards, decorations, badges, and name plates affixed.

2. All ASU items that are normally worn are authorized while attending the BLC with the exception of Jump Boots and Cavalry items. This is for uniformity purposes at the BLC graduation. No Stetsons or spurs will be worn while attending the Basic Leader Course.

3. ACU/OCP Velcro unit patches, rank, nametapes and U.S. ARMY tapes are required for two set of uniforms; pin-on special or sew-on skill subdued badges are authorized IAW AR 670-1. The Velcro, colored US Flag is the only authorized US Flag. No IR Flags are authorized for wear at this course. Name tape, US ARMY, rank, and special skills badges MAY be sewn on uniforms.

4. Beginning 01 July 2015, Soldiers will be authorized to wear the Army Combat Uniform (ACU) based on the Operational Camouflage Pattern. The various combinations of uniform items and ACU patterns Soldiers will be authorized to wear after 1 July 2015 until the full transition is complete on 1 October 2019. During the transition period, Soldiers will be authorized to wear uniforms based on three camouflage patterns. In that period, Soldiers will be authorized to wear uniforms based on three camouflage patterns: (1) Operational Camouflage Pattern (2) Operation Enduring Freedom Camouflage Pattern and (3) Universal Camouflage. After 30 September 2019, only ACUs (with new accessories) in the Operational Camouflage Pattern will be worn.

5. All uniforms and uniform components brought for wear and layout purposes must be ***clean and serviceable.*** At no time will Soldiers bring uniforms or uniform components that are faded, have holes, rips, tears, stains, and are dirty or missing pieces of the component. Soldiers bringing unserviceable items to the packing list layout will not receive credit for the unserviceable item and will fall into the missing item category.

6. The following is a list of items that are recommended while attending the Basic Leader Course; they are NOT mandatory:

- Surefire Flashlights

- Aviator Gloves or RFI issued equivalent
- Extra MOLLE small arms attachments (for pens, flashlights, etc)
- Baby Wipes and additional personal hygiene items for the field
- Insect Repellant (summer months)
- Chap Stick
- Undergarments
- One additional ACU Velcro Nametape (for computer workstation)
- Laundry detergent

NOTE: Personal GPS technology of any kind is unauthorized at the Basic Leader Course.

7. Soldiers will bring their M-16 or M-4 Rifle and NVGs on Zero Day, transported by the unit in a government vehicle. **Weapons will be stripped of any optics, etc, and those items will be left in the unit Arms Room**. Students will Fall In to formation with weapon slung at the low-ready. Units will pick up their Soldier's weapon and NVGs at a time TBD and briefed.

ADDITIONAL NOTES:

1.) The listed items of clothing/equipment are the MINIMUM required while attending the NCO Academy. Students missing items or in possession of unserviceable items **may** be denied enrollment and **will** be ineligible for the Commandant's List.

2.) **DO NOT PURCHASE NEW EQUIPMENT OR CLOTHING FOR BLC. THE ONLY REQUIREMENT IS THAT EQUIPMENT AND CLOTHING MUST BE CLEAN, SERVICEABLE, AND PRESENT.**

3.) The Commandant reserves the right to make uniform adjustments based on weather conditions.

*******I have read and understand all information contained within the Student Guide. Additionally, I understand the consequences of packing list deficiencies, whether items are missing, unserviceable and/or dirty (removal from eligibility for Honors).***

_____ _____

STUDENT Name and Signature **DATE**

_____

FIRST LINE LEADER Name and Signature **DATE**

_____

UNIT Commander/1SG Name and Signature **DATE**

Soldier's Creed

I am an American Soldier.

I am a Basic and a member of a Team.

I serve the people of the United States and live the Army Values.

I WILL ALWAYS PLACE THE MISSION FIRST.

I WILL NEVER ACCEPT DEFEAT.

I WILL NEVER QUIT.

I WILL NEVER LEAVE A FALLEN COMRADE.

I am disciplined, physically and mentally tough,

trained and proficient in my Basic tasks and drills.

I always maintain my arms, my equipment, and myself.

I am an expert and I am a professional.

I stand ready to deploy, engage, and destroy the enemies

of the United States of America in close combat.

I am a guardian of freedom and the American way of life.

I am an American Soldier.

CREED OF THE NONCOMMISSIONED OFFICER

No one is more professional than I. I am a Noncommissioned Officer, a leader of Soldiers. As a Noncommissioned Officer, I realize that I am a member of a time honored corps, which is known as "The Backbone of the Army." I am proud of the Corps of Noncommissioned Officers and will at all times conduct myself so as to bring credit upon the Corps, the Military Service and my country regardless of the situation in which I find myself. I will not use my grade or position to attain pleasure, profit, or personal safety.

Competence is my watchword. My two basic responsibilities will always be uppermost in my mind, accomplishment of my mission and the welfare of my Soldiers. I will strive to remain technically and tactically proficient. I am aware of my role as a Noncommissioned Officer. I will fulfill my responsibilities inherent in that role. All Soldiers are entitled to outstanding leadership; I will provide that leadership. I know my Soldiers and I will always place their needs above my own. I will communicate consistently with my Soldiers and never leave them uninformed. I will be fair and impartial when recommending both rewards and punishment.

Officers of my unit will have maximum time to accomplish their duties; they will not have to accomplish mine. I will earn their respect and confidence as well as that of my Soldiers. I will be loyal to those with whom I serve; seniors, peers and subordinates alike. I will exercise initiative by taking appropriate action in the absence of orders. I will not compromise my integrity, nor my moral courage. I will not forget, nor will I allow my comrades to forget that we are professionals, Noncommissioned Officers... leaders!

10TH MOUNTAIN DIVISION SONG

"CLIMB TO GLORY"

We're the 10th Mountain Infantry
With a glorious history
On our own two feet, all our foes we'll defeat
Light Fighters marching on to victory
We go where others dare not go
In the heat or cold of snow
We are proud to be in the Army of the Free
Climb to Glory, Mountain Infantry
Climb to Glory, the Light Infantry

THE ARMY SONG

(Sung to the tune of the original Field Artillery Song)

March along, sing our song, with the Army of the free.
Count the brave, count the true, who have fought to victory.
We're the Army and proud of our name!
We're the Army and proudly proclaim
First to fight for the right,
and to build the nation's might,
And THE ARMY GOES ROLLING ALONG.
Proud of all we have done,
Fighting 'till the battle's won,
And THE ARMY GOES ROLLING ALONG.
Then it's Hi! Hi! Hey!
The Army's on its way.
Count off the cadence loud and strong!
For where'er we go,
You will always know that
THE ARMY **GOES ROLLING ALONG**