

APPENDIX D
QUARTERS DISCREPANCY NOTICE

ADDRESS _____ DATE _____ TIME _____

The indicated corrections are required to correct discrepancies that were noted at your quarters within your area of responsibility:

PETS

- _____ Pet must be leashed/tethered
- _____ Control excessive barking
- _____ Provide adequate food, water, shelter
- _____ Clean up pet droppings
- _____ Remove pet's tether from structure, tree, utilities
- _____ Pet's cannot be housed in garage, or on balcony

SANITATION

- Remove trash
- Remove containers from curb
- Clean common hallway
- Remove oil stains from driveway
- Police yard
- Other: _____

LAWN, SIDEWALK, DRIVEWAY

- _____ Mow lawn
- _____ Re-seed bare spots in lawn
- _____ Water lawn
- _____ Remove vehicle from lawn or road

- Remove snow/ice from sidewalk, driveway, stairs, balcony/patio
- Trim shrubs
- Other: _____

MAINTENANCE

- Repair window screens/shades
- Repair: _____

UTILITIES

- _____ Exterior lights left on during daylight hours
- _____ Doors, windows, garage door left open
- _____ Excessive watering
- _____ Other: _____

OTHER DISCREPANCIES OR REMARKS: _____
