APPENDIX E

HOUSING COMPLAINT/PROBLEM FORM

PRIVACY ACT STATEMENT. Authority: 5 USC 5911 & 5912. Principal Purpose: To identify resident's needs for assistance and housing requirements. Routine Use: To initiate housing office action for housing complaints or problems. Disclosure: Mandatory.

DATE/ TIME SUBMITTED: _____ NAME/RANK: _____

HOME TELEPHONE #: DUTY TELEPHONE # _____

ADDRESS: _____

UNIT: _____ RELATIONSHIP/HOUSING INTEREST:

PROBLEM:

_____

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SIGNATURE

*****THIS SECTION TO BE COMPLETED BY HOUSING STAFF**********

DIRECTED TO: _____

REPLY TO CALLER NLT COB: _____

DIRECTED BY: _____