

DEPARTMENT OF THE ARMY

FORT DRUM, NEW YORK

MEMORANDUM FOR ENVIRONMENTAL DIVISION

31 January 00

FROM: 10 LSS/CC

SUBJECT: Appointment of Unit Environmental Compliance Officer

1. The following personnel are appointed as Environmental Compliance Officer and will be responsible for management of all environmental programs for the 10th Logistics Support Squadron.

Office Symbol	Rank/Name	Phone
10 LSS/LGLOPF	XXXXXX	(DSN) 452-7707 DEROS 10 Nov 99

2. As the Unit Environmental Monitor, XXXX will perform the following duties:

- a. Coordinate environmental issues with the Environmental Division
- b. Maintain such environmental plans as apply to the unit
- c. Attend environmental coordination and information meetings and briefings
- d. Attend environmental training as required
- e. Ensure that Unit Operations comply with environmental requirements

3. Newly assigned personnel will be scheduled for training in environmental programs and standards by the Environmental Division.

4. For any additional questions, please contact my POC at 452-7707/621 1.

XXXXX Captain, USA

Commander, 10 LSS